From: Gillian Gatewood <ggatewood@mpcity.org>
Subject: RE: TPIA Request - 2025 payments and supporting records for Shawn Ray Bryan; Davidson Troilo Ream & Garza
Date: Thu, 13 Nov 2025 14:52:33 +0000
To: Candias Webster <cwebster@mpcity.org>
Cc: Sadie Osornio <sosornio@mpcity.org>

This will likely take 3-4 hours per vendor. 6-8 hours total. There are 40-60 invoices in this time range for each vendor plus all the extra information requested.

Thanks,

Gillian Gatewood
City of Mount Pleasant
Finance Director
501 N Madison Ave.
Mt. Pleasant, TX 75455
Office: 903-575-4000
Fax: 903-577-1828

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From: Candias Webster <cwebster@mpcity.org>
Sent: Thursday, November 13, 2025 8:11 AM
To: Gillian Gatewood <ggatewood@mpcity.org>; Sadie Osornio <sosornio@mpcity.org>
Subject: FW: TPIA Request - 2025 payments and supporting records for Shawn Ray Bryan; Davidson Troilo Ream & Garza

Good morning, ladies,

How long will it take to gather this information?

Thank you,
Candias Webster, TRMC, CMC

Assistant City Manager/ City Secretary
City of Mt. Pleasant
Office: 903-575-4000
Cell: [redacted]
Fax: 903-577-1828

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From: Kyle Moring <[redacted]>
Sent: Wednesday, November 12, 2025 5:42 PM
To: Candias Webster <cwebster@mpcity.org>
Cc: Austin Beck <abeck@dtrglaw.com>; Rob Vine <rvine@mpcity.org>; Wesley Lyon <wlyon@mpcity.org>; [redacted]
Subject: TPIA Request - 2025 payments and supporting records for Shawn Ray Bryan; Davidson Troilo Ream & Garza

CAUTION: [EXTERNAL EMAIL]

Good evening,

Pursuant to the Texas Public Information Act, Texas Government Code ch. 552, I request the records described below for calendar year **2025**, held by the City of Mount Pleasant and any City-affiliated component unit that issued or processed the payment (including, if applicable, the Mount Pleasant Economic Development Corporation).

This request concerns payments to the following **payees** identified in the City's accounts payable check registers:

- **Shawn Ray Bryan** (appearing with "Data Processing Maintenance").
- **Davidson Troilo Ream & Garza** (appearing with "Contractual and Fee Services" and project-related descriptions).

By way of reference, examples include Check Nos. **214732** (Shawn Ray Bryan), **214859** (Davidson Troilo Ream & Garza), all dated in September 2025.

Requested records (for each payee, for all 2025 payments):

1. **All payment records** showing each payment made in 2025, including check/ACH/warrant registers, voucher approvals, and any reports or summaries (e.g., vendor payment detail, general ledger detail) sufficient to show **date, amount, fund, account/object code, description, and check/transaction number**.

2. **Documentation describing what the City paid for**, including (as applicable) **invoices, statements, fee bills, billing backups, timesheets, deliverable lists, and narrative descriptions of services** supporting each 2025 payment.

    - For attorney billings (e.g., Davidson Troilo Ream & Garza), please produce **attorney fee bills**; any privileged narrative may be redacted rather than withheld in full, consistent with the Act.

3. **Contracts and engagement documents** covering the 2025 work: contracts, retainer or engagement letters, purchase orders, statements of work, order forms, amendments, change orders, task orders, or renewal notices.

4. **Procurement/authorization records** associated with the 2025 engagements: council/board agenda items and minutes approving or ratifying the engagement or payments; staff memoranda/recommendations; bid/quote/proposal, evaluation, and award materials (if any); and required compliance filings such as **Form 1295 Certificates of Interested Parties**, if applicable.

5. **Correspondence** (email or letters) **transmitting invoices or approving payment** (e.g., "OK to pay" messages or invoice transmittal emails) for the 2025 invoices to these payees. I am not requesting every project-related email—only messages **that attach the invoice** or **document approval for payment**.

Format & delivery: Please provide responsive records **electronically** (PDF/CSV/native files) via email or secure download. If any responsive information exists in spreadsheets or databases, please produce those in a **machine-readable** format. Please do not scan paper printouts of electronic files where a direct export is feasible.

Redactions & exemptions: If you contend any portion is exempt, please **redact only the exempt portions** and release the remainder, identifying the specific statute for each redaction. If you seek an Attorney General ruling, please do so within the time required by **§ 552.301** and notify me.

Costs: If estimated charges are expected to exceed **$40**, please submit an **itemized written estimate** before proceeding, as required by **§ 552.2615**. I authorize up to **$100** in costs without further approval. I am willing to discuss a reasonable narrowing if it would be helpful in reducing time or cost.

Search clarification: This request is intended to be specific and limited to payments and the records that **show and explain** those payments for the named payees in **2025**. If any part of this request is unclear, please contact me so we can clarify.

Thank you for your prompt attention to this matter.

With gratitude,

Kyle Moring

[redacted] | [redacted]