From: **Kyle Moring** [redacted]
Subject: Preservation Notice — Walmart Store #131 & Related City/MPPD Communications (June 01, 2025–Present)
Date: November 3, 2025 at 8:19 PM
To: Candias Webster cwebster@mpcity.org
Cc: Austin Beck abeck@dtrglaw.com, rvine@mpcity.org

KM

Good evening,

Please place an immediate preservation hold on **all records and electronically stored information (ESI)** within the custody or control of the **City of Mount Pleasant** and the **Mount Pleasant Police Department** (MPPD), limited to the following **subjects** and **timeframe**:

Timeframe

- **June 1, 2025 through the present**, and prospectively until this hold is lifted in writing.

Subjects

Anything related to Walmart Supercenter Store #131 (2311 S. Jefferson Avenue, Mount Pleasant, Texas 75455), including references to its operations, incidents, requests for service, criminal trespass matters, complaints, or inspections.

- **All City/MPPD correspondence with Walmart** (or its agents), including but not limited to communications with **Carrie Mahon**, **Logan Tice**, **Devin Wallace**, "Walmart Legal," Global Ethics/HR/AP, or outside counsel **about Walmart Store #131 or about me**.
- **All internal City/MPPD correspondence about me or Walmart** (including cross-department communications) that references **Kyle Douglas Moring** (or "Mr. Moring," "K. Moring," "KDM", "Kyle Moring") **or** references **Walmart Store #131**.
- **Any correspondence with me** (emails, letters, calls/voicemails, texts/IMs) from City/MPPD personnel regarding the above.

Media/locations to preserve

- **Email** (City accounts and any personal accounts used for official business), including headers, bodies, and attachments.
- **Text/IM messages** (SMS, iMessage, WhatsApp, Signal, Microsoft Teams/Chat, Slack/Workplace, or similar), **including attachments** and **metadata**, whether on City-issued or personal devices used for official business.
- **Phone records** (call detail logs for City cellular/desk lines; voicemails/voicemail transcripts) reflecting the subjects above.
- **CAD/dispatch** (complete event files, unit histories, CAD chat/remarks, audit/change logs) and **radio/911 audio pertaining** to the subjects above.
- **Body-worn camera (BWC)/in-car video (MVR)** and related logs/metadata where the recording concerns the subjects mentioned above.
- **Records-management system (RMS)** metadata (creation/modification timestamps, status changes), **after-action/supervisory notes**, and routing sheets for items concerning the subjects above.

Immediate actions requested

1. **Suspend auto-deletion** and retention policies that could purge responsive items in the systems listed above.
2. **Notify all custodians** (including those who used **personal devices** for official business) that they must **preserve responsive** items and **not delete/alter** them; if needed, direct temporary custodians to **forward/transfer responsive** messages to City custody.
3. **Preserve native formats and metadata** (headers, message IDs, timestamps, hashes, EXIF, system audit logs).
4. **Designate a point of contact** in Legal/Records/IT and provide written confirmation of hold activation within **five (5) business days**, identifying (a) systems covered, (b) custodians notified (by role/title), and (c) your point of contact.

This notice is **separate from** my Texas Public Information Act requests and is intended solely to ensure preservation of the records. Production will be handled through the PIA process or other appropriate channels.

Thank you for your prompt attention.

With gratitude,

Kyle Moring

[redacted]