SELECTED PUBLIC RECORDS · AUGUST 2022–JUNE 2023

Council mileage-reimbursement forms

This packet contains eleven City travel-request forms concerning Henry Chappell. Kyle Moring obtained the copies from Councilmember Carl Hinton’s public Facebook profile.

The August 2022 form bears an approval signature reading “Ed Thatcher” on the Department Director line. The other ten forms appear to bear Candias Webster’s signature on that line. Appearance alone does not establish who physically wrote a signature or the authority under which an approval was made.

These forms have not been established as the transactions underlying the reported criminal indictments. The aggregate shown by these forms also does not match the amount reported for the Chappell allegations. Charges are allegations unless and until proved in court.

CITY OF MOUNT PLEASANT
Travel Request Form

EMPLOYEE: Henry Chappell

DEPARTMENT: Council Member

PURPOSE (NAME OF SEMINAR): _____

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE Miles to City event + City business
OF MILES ROUND TRIP (SHORTEST ROUTE) 805 X $0.6250= $ 503.13

MEALS

TIME OF DEPARTURE AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS	_____	X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 503.13

DEPARTMENT ACCOUNT NUMBER: 100-65060-101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

H Chappell

EMPLOYEE SIGNATURE

Candias Webster

DEPARTMENT DIRECTOR SIGNATURE

8-31-22

CITY OF MOUNT PLEASANT
Travel Request Form

EMPLOYEE: HENRY CHAPPELL II

DEPARTMENT: City Council

PURPOSE (NAME OF SEMINAR): MILEAGE DRIVEN ON COUNCIL BUSINESS

DESTINATION: Mt Pleasant & Titus County DATE:

DEPARTURE TIME: RETURN TIME:

MILEAGE Miles driven carrying out city council duties for August 2022

OF MILES ROUND TRIP (SHORTEST ROUTE) 806 0.625 $ 503.75

MEALS

TIME OF DEPARTURE AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS		X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 20.00	0.00

OTHER EXPENSES:
PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 503.75

DEPARTMENT ACCOUNT NUMBER: 100-650060-101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

H Chappell II
EMPLOYEE SIGNATURE

Ed Martin
DEPARTMENT DIRECTOR SIGNATURE

CITY OF MOUNT PLEASANT
Travel Request Form

RECEIVED OCT 27 2022

EMPLOYEE: Henry Chappell

DEPARTMENT: Council Member

PURPOSE (NAME OF SEMINAR): Miles around town

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 803 X $0.6250= $ 501.88

MEALS

TIME OF DEPARTURE AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS		X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 501.88

DEPARTMENT ACCOUNT NUMBER: 100-65060-101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

H M Chappell
EMPLOYEE SIGNATURE

Candice Webster
DEPARTMENT DIRECTOR SIGNATURE

CITY OF MOUNT PLEASANT
Travel Request Form

RECEIVED NOV 28 2022

EMPLOYEE: Henry Chappell

DEPARTMENT: Council Member

PURPOSE (NAME OF SEMINAR): Milesaround town

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 802 X $0.6250= $ 501.25

MEALS

TIME OF DEPARTURE	AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS	_____	X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 501.25

DEPARTMENT ACCOUNT NUMBER: _____

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

Henry Chappell
EMPLOYEE SIGNATURE

Candias Webster
DEPARTMENT DIRECTOR SIGNATURE

CITY OF MOUNT PLEASANT

RECEIVED DEC 28 2022

Travel Request Form

EMPLOYEE: Henry Chappell

DEPARTMENT: Council Member

PURPOSE (NAME OF SEMINAR): Miles around town

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 810 X $0.6250= $ 506.25

MEALS

TIME OF DEPARTURE	AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS	_____	X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 506.25

DEPARTMENT ACCOUNT NUMBER: _____

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

Henry Chappell
EMPLOYEE SIGNATURE

Candias Webster
DEPARTMENT DIRECTOR SIGNATURE

CITY OF MOUNT PLEASANT
Travel Request Form

RECEIVED JAN 24 2022 3

EMPLOYEE: Henry Chappell

DEPARTMENT: City Council

PURPOSE (NAME OF SEMINAR): Miles Around town

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 775 X $0.~~650~~ .65 = $ ~~503.75~~ 507.63

MEALS

TIME OF DEPARTURE AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS	_____	X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ ~~503.75~~ 507.63

DEPARTMENT ACCOUNT NUMBER: 100 65060 101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

Henry Chappell
EMPLOYEE SIGNATURE

Candias Webster
DEPARTMENT DIRECTOR SIGNATURE

CITY OF MOUNT PLEASANT
Travel Request Form

RECEIVED FEB 21 2023

EMPLOYEE: Henry Chappell

DEPARTMENT: City Council

PURPOSE (NAME OF SEMINAR): Miles around town

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 780 X $0.6550= $ 510.90

MEALS

TIME OF DEPARTURE AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS	_____	X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 510.90

DEPARTMENT ACCOUNT NUMBER: 1006506101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

Henry Chappell II
EMPLOYEE SIGNATURE

Carrie Hebert
DEPARTMENT DIRECTOR SIGNATURE

CITY OF MOUNT PLEASANT
Travel Request Form

RECEIVED MAR 28 2023

EMPLOYEE: Henry Chappell

DEPARTMENT: Council

PURPOSE (NAME OF SEMINAR): Miles around ~~time~~ town

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 780 X $0.6550= $ 510.90

MEALS

	TIME OF DEPARTURE	AMOUNT	
DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE			
FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS		X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

Insurance

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 510.90

510.90

DEPARTMENT ACCOUNT NUMBER: 10065060101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

H M Chappell II

EMPLOYEE SIGNATURE DATE

Candias L Webster

DEPARTMENT DIRECTOR SIGNATURE DATE

_____

CITY MANAGER DATE

OUT OF STATE TRAVEL MUST BE APPROVED BY THE CITY MANAGER

CITY OF MOUNT PLEASANT
Travel Request Form

RECEIVED APR 25 2023

EMPLOYEE: Henry Chappell

DEPARTMENT: Council

PURPOSE (NAME OF SEMINAR): Miles around time

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 780 X $0.6550= $ 510.90

MEALS

TIME OF DEPARTURE AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS		X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 510.90

DEPARTMENT ACCOUNT NUMBER: 10065060101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

H J M Cupell II
EMPLOYEE SIGNATURE DATE

Candiace Webster
DEPARTMENT DIRECTOR SIGNATURE DATE

_____
CITY MANAGER DATE

OUT OF STATE TRAVEL MUST BE APPROVED BY THE CITY MANAGER

CITY OF MOUNT PLEASANT
Travel Request Form

May mileage

EMPLOYEE: Henry Chappell

DEPARTMENT: Council

PURPOSE (NAME OF SEMINAR): Miles around town

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 780 X $0.6550= $ 510.90 ✓

MEALS

TIME OF DEPARTURE AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS		X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

PLEASE SUBMIT ALL REQUESTS FOR HOTEL ADVANCEMENT ON A SEPARATE PURCHASE ORDER MADE PAYABLE DIRECTLY TO THE HOTEL. IF THIS IS A REIMBURSEMENT, THEN PUT LODGING ON SEPARATE REQUEST

TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 510.90

510.90

DEPARTMENT ACCOUNT NUMBER: 10065060101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

Henry Chappell
EMPLOYEE SIGNATURE DATE
5/24/2023

Andrian Webster
DEPARTMENT DIRECTOR SIGNATURE DATE
5/24/2023

_____
CITY MANAGER DATE

OUT OF STATE TRAVEL MUST BE APPROVED BY THE CITY MANAGER

CITY OF MOUNT PLEASANT
Travel Request Form

RECEIVED JUN 20 2023

June Mileage

EMPLOYEE: Henry Chappell

DEPARTMENT: Council

PURPOSE (NAME OF SEMINAR): Miles around town

DESTINATION: _____ DATE: _____

DEPARTURE TIME: _____ RETURN TIME: _____

MILEAGE

OF MILES ROUND TRIP (SHORTEST ROUTE) 780 X $0.6550= $ 510.90

MEALS

TIME OF DEPARTURE AMOUNT

DAYS AT CONFERENCE ***EXCEPT*** DAY OF ARRIVAL AND DEPARTURE

FIRST DAY OF TRIP		X $50.00	$ 0.00
# OF DAYS		X $70.00	$ 0.00
LAST DAY OF TRIP		X $50.00	$ 0.00
Single Day Trip		x$ 25.00	0.00

OTHER EXPENSES:

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TOTAL REQUEST FOR ADVANCEMENT/REIMBURSEMENT: $ 510.90

510.90

DEPARTMENT ACCOUNT NUMBER: 10065060101

"I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF USE OF MY PERSONAL AUTO FOR OFFICIAL CITY BUSINESS TRAVEL AND REQUEST REIMBURSEMENT FOR THE SAME."

Henry Chappell II

EMPLOYEE SIGNATURE DATE

DEPARTMENT DIRECTOR SIGNATURE DATE

CITY MANAGER DATE

OUT OF STATE TRAVEL MUST BE APPROVED BY THE CITY MANAGER